



Wimba Participant Orientation



North Dakota University System

2009

Equipment Required

- Headset with a microphone attached.

Do not use the built in microphone on your computer or webcam as it can cause echo and other audio problems.

- Webcam (if you wish to broadcast video)
- Internet Connection
 - DSL/Cable recommended
- Internet Browser
 - PC: Internet Explorer, Firefox
 - Mac: Safari (preferred), Firefox



More information: www.ndivn.nodak.edu



Access to Wimba Classroom

- Courses using Blackboard, WebCT or Moodle
 - Instructor should provide information on where to access within the course.
- Classes using other Learning Management Systems (LMS) OR Meetings
 - Instructor or facilitator should provide URL and Room ID access



Before You Begin

- Turn off any pop-up blockers.
- Turn off Google or Yahoo toolbars.
- Run the Setup Wizard - this will check your audio and computer set-up.
 - What's the Setup Wizard ? – see next slide.

Set-up Wizard

Once you log into the room - this will be the first page you see. Prior to entering, click on the Setup Wizard and go through the steps to ensure your computer is ready for the presentation.



The screenshot displays the Wimba Classroom interface. In the top left corner, the Wimba logo is visible with the tagline "people teach people". The main content area is titled "Welcome to Wimba Classroom" and includes the instruction "Click the appropriate button below to login to your presentation:". Below this instruction are two buttons: "Participant Login" (orange) and "Presenter Login" (grey). To the right of these buttons, a section titled "Setup Wizard" is circled in red. This section contains the text "Is your computer ready?" followed by the instruction "Click here to [run the Setup Wizard](#) before entering for the first time." The version number "Wimba Classroom v5.2.4.1" is visible at the bottom of the interface.

Tips for Participating in Wimba Classroom

To speak: Press the TALK button by clicking on it with your mouse. It will turn yellow when you do.



TIP: You can also hold down the CTRL key (Windows) (or the Control key on a Mac) so your hand is still free to control the mouse while you talk.

To chat: Select the person to send the message to in the drop down menu box. Type your message in the white box area and click “Enter” to send.



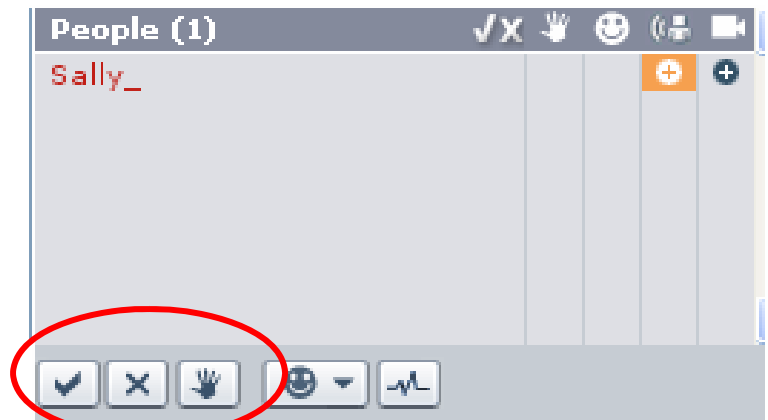
Sound Check

Can you hear the presenter?

- if yes
- if no

Ask questions

-  raise your hand



Wimba 24/7 Help Desk Phone Number is: 866-350-4978

Welcome to 'ALT Training Room'

If headset fails – back up audio plan is the blue phone. Click on it for phone number to call along with PIN access.

- Media Options
- Video Always on Top ✓
- Video Bandwidth ▾
- Video Inputs ▾
- Audio Volume Controls ▾
- Audio Filters ▾
- Audio Inputs ▾
- Talk Clicking ✓
- Talk Hot Key ▾
- Lock Talk
- Door Chime
- Toggle Log Window
- Disconnect Media

If audio or video fails, it may be corrected by clicking on Disconnect Media. Click on it again to reconnect.

TALK [Speaker Icon] [Microphone Icon] [Video Icon] [Phone Icon]

Options Exit - Lobby - Help

Connecting to server...
You have connected successfully!
You have entered the lobby.
You have entered 'ALT Training Room'.
Your media format is WimbaMedia.

To: Main Room

People (1)
Jane_Doe

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